

Charting

Policy: Every substance abuse client shall have a chart containing, at a minimum, documents listed in the ADAD Treatment Standards dated 7-1-99.

Procedure:

1. Each provider may design the substance abuse charts using its own paperwork.
2. All charts must contain contents referred to in the ADAD treatment regs as well as documents listed in the WSC ADAD Clinical Records Review document (11-02-03)
3. A sampling of charts will be reviewed by the WSC Quality Improvement Committee members either during regularly scheduled site visits or during half-day chart reviews scheduled by the WSC QIC.
4. Treatment plans must be strengths-based.